

## **Terms of Reference WOSM Task Force - Registration Fee**

- Purpose** The **WOSM Task Force – Registration fee** is focused on delivering on Resolution 2024-02 WOSM Registration fee with output to be delivered to the 44<sup>th</sup> World Scout Conference in 2027.
- It needs to ensure that the registration fee structure is fair, sustainable, and reflective of Member Organizations’ financial capabilities while meeting WOSM’s funding needs, and that it incorporates feedback from Member Organizations to ensure transparency and inclusivity in the decision-making process.
- Resolution 2024-02** The Task Force is directly contributing to Resolution 2024-02:
- requires the World Scout Committee to undertake a review of the underlying fee model and how this impacts WOSM’s overall funding model. Specifically, this is to occur in two stages,
    - Stage 1 - A Task Force is recruited and develops a plan to review the fee system with feedback from Member Organizations. The plan will be reviewed by the World Scout Committee;
    - Stage 2 - The plan, accepted by the World Scout Committee, is operationalised and undertaken by the Task Force with output presented at the World Scout Conference in 2027, and annual progress reports given to Member Organizations;
  - this should result in a fee model being voted on at the World Scout Conference in 2027.
- Membership:** The Task Force has the following membership:
- 1 World Scout Committee (WSC) member as volunteer lead of the task force
  - 1 Regional Chair
  - 1 Volunteer involved in previous fee model discussions
  - An appropriate number of volunteers and/or WSC members to carry out the work
  - A designated member of the World Scout Bureau (WSB) staff to provide support and act as Secretary of the Committee
  - An optional designated volunteer member chosen at the discretion of the Taskforce lead to provide administrative support.
- Term of office:** Members of the Task Force are appointed for 1 year at the time. They may be reappointed annually until the end of the Triennium upon successful review in line with the Adults in Scouting process.
- Quorum:** 50% of the members will make a meeting of the Task Force quorate.
- Frequency of meetings:** The Task Force will conduct regular virtual meetings preferably on monthly basis.
- Expected Outcomes:** In line with the WOSM Constitution, Standing Orders, Triennial Plan 2024-2027, Strategy for Scouting, and the scope of work approved by the WSC, the Task Force will:
- **Conduct Comparative Analysis:** Collect, review, and analyse global fee policies and systems from non-Scouting organizations to gain insights on best practices.

- **Review the Current Fee Model:** Analyse the 2011 registration fee model and the subsequent 2014-2018 proposal to identify successes, shortcomings, and areas for improvement.
- **Evaluate Financial Capacity of MOs:** Understand the financial capabilities of Member Organizations (MOs) and assess factors affecting their ability to meet WOSM fee obligations, such as currency devaluation, economic conditions, and Gross national income (GNI)-related challenges.
- **Examine Regional Fee Models:** Investigate existing regional registration fee systems (Arab, Europe, Interamerica) and explore any proposals for change.
- **Understand Event Fee Structure:** Review the WOSM events fee model to understand its mechanics, successes, and any areas for improvement.
- **Assess Funding Needs and Stakeholder Context:** Identify the income WOSM requires from fees to maintain service levels and support the Strategy for Scouting, while also examining constraints MOs may face under the current fee structure.
- **Design Alternative Models:** Create at least two alternative models for a revised WOSM fee structure, examining their practicality and application to current membership and financial needs.
- **Engagement and Education of MOs:** Educate MOs at regional events (Conferences or Summits) on the current fee structure, its weaknesses, and the need for WOSM funding. Gather feedback on proposed alternative models.
- **Collaborate with Committees:** Work closely with the Constitutions Committee to address any constitutional implications arising from fee model changes and the finance committee to ensure alignment with current on-going processes.
- **Stakeholder Engagement Plan:** Develop engagement strategies with key stakeholders, including:
  - Regional Conferences: Prepare information packages for MOs and establish a plan for gathering input.
  - Event Hosts: Coordinate to ensure event fee structures align with the broader objectives of the revised fee model.

## Timeline and Deliverables

The Task Force is expected to work through the following timeline:

- **Phase 0 (February – June 2025):** Identify task force members, identify and study relevant historical documentation.
- **Phase 1 (July - December 2025):** Complete a review of the current WOSM and regional fee models, collect data on MO financial capabilities, and gather input from relevant stakeholders.
- **Phase 2 (Jan - March 2026):** Develop one or more preliminary solutions based on findings and stakeholder feedback; submit proposals to the WSC for initial review.
- **Phase 3 (March - September 2026):** Refine proposals based on WSC input and prepare materials for MO feedback at regional events.
- **Phase 4 (September 2026):** Select a final proposal for recommendation to the WSC.
- **Phase 5 (September 2026 - November 2027):** Present and promote the selected proposal to MOs in preparation for submission to the 44th World Scout Conference.

## Reporting and Accountability

The Task Force will:

- **Report Progress to the WSC:** Provide updates on progress at the WSC's bi-annual meetings, including both written reports and, if requested, in-person presentations by Task Force members.

- **Submit Final Recommendations:** Deliver a comprehensive report to the WSC by September 2026, including any recommendations and the proposed fee model(s) to be submitted to the 44<sup>th</sup> World Scout Conference for adoption.

**Authority:**

The Task Force has delegated authority from the World Scout Committee to:

- Liaise and contact MOs with regard to the development of fee models and consolidate the consultations' outcomes from Mos.
- Liaise with other Standing Committees, Work Streams and Task Forces.

**Practicalities:**

The following practicalities will apply to the work of the Task Force:

- The Task Force is directly accountable to the World Scout Committee.
- A WSB staff member so appointed by the Secretary General will coordinate staff support to the Task Force.
- An agenda and accompanying papers will be circulated to members 7 days in advance of a meeting taking place.
- The minutes and actions of a meeting will be circulated to members within 7 days after a meeting takes place.
- Progress updates on the work of the Task Force as well as the minutes from Task Force meetings (redacted where appropriate in the case of confidential items) will be shared openly with interested parties.
- Further rules governing the functioning of the Task Force shall be decided by the Task Force itself and advised to the WSC Chairperson.
- These Terms of Reference, and any amendments thereto, shall be approved by the WSC.

**Annex A-  
Knowledge,  
Skills, and  
Competencies  
List**

The profile of the different members of the Task Force will aim to cover the following skills and expertise:

1. Finance
2. (Macro/Social) Economist
3. Mathematician
4. Governance
5. Stakeholder engagement.